

STATE OF TEXAS           λ

GILMER INDEPENDENT SCHOOL DISTRICT   λ

COUNTY OF UPSHUR       λ

The Board of Trustees of Gilmer Independent School District met in regular session on Monday, July 16, 2012, at 6:00 PM at the Gilmer ISD Administration Boardroom, 500 S. Trinity, Gilmer, Texas.

**Board members present:**

Gloria King  
Diedra Camp  
Mike Tackett  
Jeff Rash, presiding

**absent:**

Kenny Southwell  
Mark Skinner  
Todd Tefteller

Also present were Rick Albritton, Judy Moore, administrators and interested citizens

**CALL TO ORDER:** Mr. Rash at 6:08 PM

**INVOCATION:** Ms. Camp

**PLEDGE OF ALLEGIANCE:** Mr. Tackett

**PUBLIC COMMENTS/AUDIENCE PARTICIPATION:** None

**WORK SESSIONS:**

- A. Annual SHAC report (Student Health Advisory Council)
- B. Mentoring program
- C. Set dates for goals and budget discussions
- D. 2012-2013 budget update / workshop
  1. Review estimated revenue
  2. Review proposed budget
  3. Review proposed salary schedule

**CONSENT AGENDA ITEMS:**

- A. Minutes of the June 21, 2012 meeting of the Board
- B. Financial and tax collection reports
- C. Budget amendments to the 2011-2012 budget
- D. Student transfer requests for school year 2012-2013
- E. Appraisal calendar for school year 2012-2013
- F. Certified appraisers for school year 2012-2013

Motion was made by Mrs. King and seconded by Mr. Tackett that the Board approve the consent agenda items “#’s A through F” by general consent action as recommended. (All item information on file) Motion carried with 4 ayes and no noes.

**REGULAR AGENDA ITEMS:**

**AUDIT ENGAGEMENT LETTER FOR 2012-2013:** Motion was made by Mr. Tackett and seconded by Mrs. King that the Board approve the audit engagement letter from Karen Jacks and Associates for the year end 2012 audit as recommended by administration. (Information on file) Motion carried with 4 ayes and no noes.

**LONG RANGE PLANNING COMMITTEE:** Motion was made by Mrs. King and seconded by Mr. Tackett that the superintendent and Board create a Long Range Planning committee for the district. Board members are to submit names to the secretary for this committee. (Information on file) Motion carried with 4 ayes and no noes.

**RESOLUTION REGARDING EXTRACURRICULAR STATUS OF 4-H ORGANIZATION:** Motion was made by Mr. Tackett and seconded by Ms. Camp the Board approve the resolution that the 4-H Organization of Upshur County be sanctioned as an extracurricular activity.. Motion carried with 4 ayes and no noes.

**CAMPUS STUDENT HANDBOOKS FOR SCHOOL YEAR 2012-2013:** Motion was made by Mr. Tackett and seconded by Mrs. King that the Board approve the campus student handbooks for school year 2012-2013 as presented. (Handbooks on file) Motion carried with 4 ayes and no noes.

**EMPLOYEE HANDBOOK FOR SCHOOL YEAR 2012-2013:** Motion was made by Mrs. King and seconded by Mr. Tackett that the board approve the district employee handbook for school year 2012-2013 as presented and recommended by TASB. Motion carried with 4 ayes and no noes.

**PROPOSALS FOR STUDENT ACCIDENT INSURANCE FOR 2012-2013:** Motion was made by Mrs. Camp and seconded by Mr. Tackett to approve Texas Monarch Management Corp. for student accident insurance coverage for 2012-2013. (Bids on file) Motion carried with 4 ayes and no noes.

**BIDS FOR DISTRICT PHOTOGRAPHY SERVICES FOR 2012-2013:** Motion was made by Mrs. King and seconded by Mr. Tackett that the Board approve Inter-State Studios as the official district photographer for the 2012-2013 school year. Motion carried with 4 ayes and no noes.

**TASB BOARD POLICY UPDATE 94 EMERGENCY ADOPTION WITH ONE READING AS PER BOARD POLICY BF (LOCAL):** Motion was made by Ms. Camp and seconded by Mr. Tackett that the Board add, revise, or delete TASB-initiated (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 94 on one emergency reading as per Board Policy BF (LOCAL). This policy update 94 affects local policies F (Legal) and FFAF (LOCAL) concerning wellness and health services care plans. Motion carried with 4 ayes and no noes.

**STAFFING REQUIREMENTS FOR 2012-2013:**

**EXECUTIVE SESSION (CLOSED):** The Board of Trustees entered Executive Session (Closed) according to TEC 551.074 on Monday, July 16, 2012, at 8:05 p.m. Executive Session (Closed) ended at 8:25 p.m., Monday, July 16, 2012 for consideration of the following:

- Consider personnel matters (appointments, leaves, reassignments, resignations, retirements, contract extensions)
- Consider professional contract recommendations for 2012-2013

**ACTION FOLLOWING CLOSED SESSION:**

- Motion was made by Ms. Camp and seconded by Mrs. King to accept the recommendations from the superintendent for professional contracts for school year 2012-2013 to the following:  
Susan Wilson                      Sarah Heflin                      Michelle Windham  
Staci Barton                      Misti Meza                      Sabrina Bagley  
Motion carried with 4 ayes and no noes.

Resignations presented to the Board were from:

Allison Midkiff                      Deborah Knight                      Elizabeth McGee  
Jessica Patterson                      Taylor Miller

**ADJOURNMENT:** Motion was made by Mr. Tackett and seconded by Ms. Camp at 8:30 PM. Motion carried with 7 ayes and no noes.

By: \_\_\_\_\_  
Jeff Rash, President

By: \_\_\_\_\_  
Gloria King, Secretary